**HOST LAKE GUIDELINES**
**Requirements for C Scow National Championship (NCSSA)**

1. **Date**: Third full weekend in June (Friday-Sunday).

2. **Entry Fees**:
    a. Regatta Entrance Fee: No more than $180 per boat. This includes sailing registration, lunch for skipper and one (1) crew for Friday, Saturday, and Sunday. All other social events and clothing are the discretion of the host club.
    b. Late Fee: $20 late fee if registration is within thirty (30) days of regatta.
    c. Revenue Share: Host club to pay NCSSA $25 per boat within thirty (30) days of regatta.
    d. NCSSA Membership: Sailors shall be members of NCSSA.
    e. Junior Policy: See website for Junior Reimbursement Policy. Host club to contact NCSSA Treasurer at least 10 days prior to event to confirm remaining funds available for regatta. Youth does not pay Eligible Fees at registration. Host Lake to request reimbursement from NCSSA within 30 days after regatta.

3. **PRO**: PRO and Chief Judge appointed by NCSSA. PRO and host club to coordinate race committee. Local experience is expected on race committee. Host lake to provide race committee equipment.

4. **Housing**: The policy of the NCSSA is to keep the cost of competitor housing as low as possible. Free housing shall be offered on a first come first server basis, subject to the number of available homes.

5. **Photos**: Host lake to have designated photographer. Photos to include, but not limited to, racing and trophy presentation.

6. **Social Media**:
    a. The host club needs to designate a person or committee to work with the NCSSA Social Media Coordinator to develop a social media plan.
    b. Host club's designated person or committee will help to post on all social media platforms in real-time. Facebook lives and Instagram.
    c. Host club's designated person or committee needs to help facilitate those photos, results, and regatta reports are posted daily.
    d. Host club's designated person or committee needs to ensure that a final regatta report is completed on the last day to help gain exposure from sailing outlets —for example, ILYA Scowlines.

7. **Trophies**: Host club to provide “keeper” trophies for 1st-10th overall, race winners, and race committee gifts.

8. **Sponsorship**: NCSSA to select an exclusive name sponsor for the regatta to be displayed on all promotional materials.

9. **Timeline**:
    a. December 31: Host lake to provide logo to NCSSA.
    b. January: Host club to join board meeting.
    c. March 1: Registration open online.
    d. At Event Check-in: Host club to ensure all sailors have (1) registered for regatta and (2) paid NCSSA membership.